

	<p>NURSE PRACTITIONER CONTROLLED DRUGS AND SUBSTANCES NOTIFICATION POLICY</p>
	<p>Date Effective: January 2019</p>
	<p>Revised: March 15, 2024</p>
<p>Next Review Due: March 2027</p>	

Background

Pharmacies are required to confirm the ability of a nurse practitioner to prescribe controlled drugs and substances. The Regulated Health Professions Act, Registered Nurse Regulations, Section 31 requires the Registrar to post on the College website any terms or conditions imposed on the registration of a graduate nurse practitioner or nurse practitioner affecting their authority to perform a restricted activity.

Purpose

To provide the required information for pharmacy personnel and to meet the requirements of the regulations to provide the information required.

1.0 Policy

- 1.1 The Registrar must ensure that the College website *Nurse Practitioner Directory* is maintained and kept up to date. The Registrar may complete this or delegate this task to a staff member.
- 1.2 Each registered nurse practitioner and provisional nurse practitioner is added to the nurse practitioner directory at the time of initial registration.
- 1.3 The nurse practitioner or provisional nurse practitioner is required to provide their employment contact information at the time of initial registration.
- 1.4 As per RHPA Section 17(2) members must notify the College of any change of information and as per the Bylaw XI, members are required to report changes within 30 days. Any changes in nurse practitioner' information is updated on the nurse practitioner directory when it is received.
- 1.5 Until a nurse practitioner has the controlled drugs and substances (CDS) course completed, there is a notation included with their name in the directory as follows:

“Awaiting CDS Certification” for example Smith, Mary *Awaiting CDS Certification*.